

JOB TITLE: Student Wellness Specialist

DESCRIPTION OF BASIC FUNCTION AND RESPONSIBILITY

Participates as a member of the educational team. Provides case management and intervention support services for students and families referred to the County Office of Education Programs.

JOB REQUIREMENTS AND QUALIFICATIONS

- Possession of a valid California driver's license.
- Possession of one or more of the following: Master of Social Work, or Master of Science in Counseling: Marriage, Family and Child Counseling, or School Counseling, or Master of Arts in Psychology.
- Must be licensed as a marriage and family therapist or clinical social worker, and be registered with the Board of Behavioral Sciences, or have a pupil services credential.
- Six years of related experience in social work, probation work, counseling and case/behavioral management, individual and group support services, and group dynamics, or equivalent combination of education and experience.
- Experience in providing support in conflict resolution and life skills to students and families.
- Experience in establishing and maintaining effective and productive working relationships with a diverse range of people that can include, but limited to county office personnel, school district personnel, outside agencies, students, and parents.
- Experience in creating and implementing social-emotional educational support interventions in a school setting.
- Experience in coordinating services with the Juvenile Court, Probation Department, Child Welfare Services, school districts, school sites, group/foster home providers, and other community and government agencies, as it relates to the social and emotional needs of the student.
- Experience in preparing and delivering oral presents, statistical records, and written reports.

- Ability of understand and communicate effectively with other cultures.
- Experience with computer literacy skills related to statistical reports such as database, spreadsheets, Power Point, Excel, and Word.

ESSENTIAL DUTIES

- Coordinates services with the Juvenile Court, Probation Department, Child Welfare Services, school districts, school sites, group/foster home providers, and other community and governmental agencies, as it relates to the social and emotional needs of the student.
- Consults with teachers and other school staff and administrators, throughout the county, regarding the social/emotional needs of the student.
- Works as part of a school-based team making decisions and recommendations for student services and support.
- Plans, organizes, and prioritizes own work to meet deadlines and accomplish tasks within established timelines.
- Prepares comprehensive narratives, statistical reports, oral presentations, and case management files, as well as maintaining files in a confidential manner. Records and documents case management files.
- Assures continuing awareness of regulations, laws, and codes relevant to services provided.
- Establishes contact with relevant governmental and community-based agencies.
- Provides direct services and programs and professional development to the county at large in the areas of Mental Health, CSEC, PBIS, Trauma Informed Practice, Mindfulness/Resilience.

MARGINAL DUTIES

- Perform related duties as required.

SUPERVISION RECEIVED

Employees in this classification receive limited supervision within a broad framework of the Educational Services Department.

SUPERVISION EXERCISED

None

PHYSICAL ACTIVITY REQUIREMENTS

Work Position (percentage of Time):

Standing (25%)

Walking (35%)

Sitting (40%)

Body Movement (frequency):

None(0)

Limited(1)

Occasional(2)

Frequent(3)

Very Frequent(4)

Lifting – lbs. (0-4)

Lifting (3)

Bending (3)

Pushing and/or Pulling loads (3)

Reaching Overhead (2)

Kneeling or

Squatting (3)

Climbing Stairs (3)

Climbing Ladders (1)